

FAMILY BUILDING BLOCKS

EARLY HEAD START 2015-16 ANNUAL REPORT

Family Building Blocks Early Head Start is a comprehensive early childhood education program for low-income families with pregnant women and children ages 0 through 2 years. Early Head Start services at Family Building Blocks began July 1, 2010 after Family Building Blocks received a federal grant for Head Start and Early Head Start expansion through the American Reconciliation and Recovery Act.

Families in Family Building Blocks Early Head Start Program live in Marion County in the Salem-Keizer School District Elementary School catchment areas of Auburn, Battlecreek, Bush, Four Corners, Lee, Liberty, McKinley, Mary Eyre, Miller, Morningside, Pringle, Salem Heights, Schirle, Sumpter, Washington, and Wright Elementary Schools.

Families in Early Head Start services receive:

- Child development information
- Child health and developmental screenings
- Parent education and referrals to community resources
- Health education and support to access health services
- Home visits with family support and mentoring to achieve self-sufficiency goals
- Services in their home language whenever possible
- Learning experiences for infants and toddlers in safe, nurturing, and attractive classrooms
- Inclusive services for children with disabilities
- Nutritious, Child and Adult Care Food Program (CACFP)-reimbursable classroom meals
- Parent trainings
- Parent-child playgroups and twice annually Family Nights
- Transportation to classroom services and program events
- Transition planning to Head Start or other preschool-type services
- Parent advocacy training and leadership opportunities
- Children's free clothing closet
- Respite care

Numbers Served

After the Congressional sequester was lifted in 2014 we regained our 2 slots to return us to our original 60 slots granted. We were also awarded a grant to add 20 slots through the Maternal Infant Early Childhood Home Visiting (MIECHV) program. As of today's date, we serve 80 pregnant women and children through the following services:

- 28 slots in our home-based services
- 20 slots in our home-based MIECHV services
- 32 slots in our combination classroom and home-based services

Between September 1, 2015 and August 31, 2016

- 131 infants and toddlers participated in Early Head Start
- 8 prenatal mothers participated in Early Head Start
- Average monthly enrollment was 78.42 participants, 98.02% of funded enrollment – all vacant slots throughout the year were filled within 30 days of vacancy

Child Health Outcomes

- 75% of children received a medical exam
- 27% of children received a dental exam

Our Partners

Parents are leaders in selecting the learning experiences their family has in Early Head Start

Classroom volunteers

Home Visits

Selecting Child Learning Goals

Parent-child interactive playgroups

Leadership Training

Education

Parent trainings

Family Nights

Family Fest

Parent Nights

Community Volunteers and Partners

120 volunteers directly supported our program. They included parents, Board members, Policy Council members, high school groups, church groups, business partners, retired nurses, dentists, doctors, and the list goes on. You inspire us!

We could not do this work without our community partners Salem-Keizer Head Start, Community Action Head Start, Willamette Education Services District, Marion County Health Department staff, Marion County Women, Infant and Children Services, and Salem Hospital nurses.

Thank you!

2015-16 Early Head Start Program Goals

The Office of Head Start is now issuing grants on a five-year basis. With this process, we were instructed to create goals and associated activities for each year. Below are the overarching goals we set for the next five years:

- Parents and children enjoy quality interactions together.
- Parents are welcomed and integrated as leaders in program design and planning.
- Parents are confident they are their children's best teachers.
- Family Building Blocks maintains strong fiscal systems in compliance with Early Head Start grant requirements.
- Community members are knowledgeable about Early Head Start, support collaboration, and donate services that support families.

Results from Year 2 (2016)

- Our classrooms and offices moved into a brand-new facility in our service area through a generous donation and community support.
- All direct service staff were trained in Growing Great Kids/Families Curriculum.
- We designed and implemented a combined application with Community Action Early Head Start to reduce parent confusion in the application process.
- Joined the “Family Link” referral system of Marion and Polk Counties for early childhood service to increase recruitment efforts while strengthening our partnerships with other community providers.
- Parents helped design a survey that contributed to the Self -Assessment.
- We offered the parenting class *Abriendo Puertas* in July and August of 2016.

Family Building Blocks mission is to keep children safe and families together by empowering families to break the intergenerational cycle of abuse. To accomplish this, our Early Head Start program provides early intervention that focuses on building successful and resilient children, strengthening parents, and preserving families through comprehensive and integrated early childhood therapeutic and family support services.

Family Building Blocks Strategic Goals

- Mobilize the Board of Directors, volunteers and communities to support at-risk families to reduce child abuse and neglect.
- Design and implement effective support, development and engagement strategies for parents.
- Enhance content, accessibility and effectiveness of current programs by evaluating services and implementing improvements and adding program elements as indicated.
- Establish long-term financial sustainability and growth by developing diverse public and private funding sources and enhance the capacity and effectiveness of the Leadership Team.
- Encourage continuing and new opportunities for individuals, local businesses, and community organizations to support Family Building Blocks. Continue active participation in local collaborative efforts relating to at-risk children and families with children from birth to age five.

School Readiness

Family Building Blocks’ goal is to support all children to launch a life-long love of learning from a solid base of social-emotional competence. *Individual child learning goals are based on the child’s developmental needs, and understood and addressed within the context of family.* Expectations take into account linguistic, developmental, and cultural factors, as well as family stress and trauma.

Early Head Start’s school readiness goals incorporate six domains of learning:

- Approaches to learning
- Language and literacy
- Social-emotional development
- Physical health and motor development
- Logic, reasoning, cognition and general knowledge (including math, science and social sciences)

- Creative arts and expression

Within each domain of development, progress towards specific objectives is tracked for each child using the AEPS developmental assessment tool. Children who appear to be falling below normal developmental milestones are referred for evaluation and follow-up at Willamette Education School District’s Early Intervention Services. Parents and teachers develop individual learning goals for each child, and identify activities to strengthen progress towards developmental milestones.

School Readiness Data:

- Below is a table of the children who would be transitioning out of our program at the end of the 2015/2016 school year (as they reach their third birthday). Our goal is to have children complete close to 100% of their goals before they move on to other adventures:

30-36 Months’ Percentage of Goals Completion	
Age of Child	% of Goals Completed
1. 30 months	65%
2. 31 months	92%
3. 31 months	99%
4. 32 months	97%
5. 33 months	74% Diagnose Disability
6. 33 months	93%
7. 33 months	93%
8. 33 months	93%
9. 33 months	97%
10. 33 months	99%
11. 34 months	89%
12. 35 months	82% Diagnose Disability
13. 35 months	91%
14. 35 months	94% Diagnose Disability
15. 35 months	97%
16. 35 months	99%
17. 36 months	100%
18. 38 months	84% Diagnose Disability

Transitions to Head Start

28 three-year old EHS children completed the program in 2015-16 and transitioned to:

- Salem-Keizer Head Start - 6
- Mid-Willamette Valley Community Action Head Start - 1
- Willamette Education Service District preschool - 3
- Family Building Blocks Relief Nursery preschool - 2
- A portion of them said they would be applying for a Head Start Program - 5
- The remainder stayed home with their families or moved out of the area

Financials

Summary for 2016(EHS Fiscal Year, January 1 – December 31)

Budget FY 2016

Revenue

- Early Head Start Grant \$801,408
- USDA \$8,400

Total Revenue: \$809,808

Expenses

- Personnel \$725,972
- Program \$31,410
- Office \$7,126
- Building Operation \$45,300
- Resource Development \$0
- Administrative \$0

Total Expenses: \$809,808

Non-Federal Share: \$200,352

Total EHS Budget: \$1,010,160

Actual FY 2016

Revenue

- Early Head Start Grant \$801,046
- USDA \$8,294.12

Total Revenue: \$809,340.12

Expenses

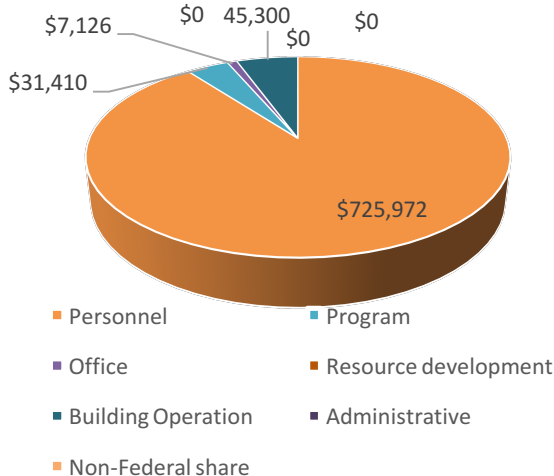
- Personnel \$678,691.32
- Program \$38,836.35
- Office \$17,972.09
- Building Operation \$48,228.23
- Resource Development \$35.00
- Administrative \$1,219.59

Total Expenses: \$784,982.58

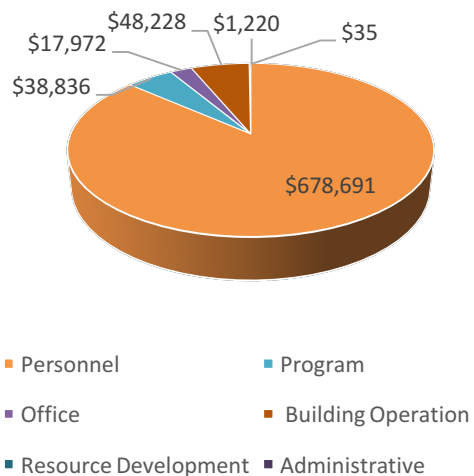
Non-Federal Share: \$200,845.39

Total EHS Actual: \$985,827.97

EHS Budget FY 2016



EHS Actual FY 2016



2017 Budget

Early Head Start Family Building Blocks 2017 Budget

	<u>Total Budget</u>	<u>2017</u>
Revenue		
Grants & Contracts		
Dept of Human Resources		0.00
USDA		8,400.00
State Legislative Revenue (ELD)		0.00
Early Head Start		815,481.00
Total Revenue		<u>823,881.00</u>
Expense		
Personnel		
Salaries & Wages	556,134.00	
Payroll Tax	55,613.00	
Health, Dental, Life	91,432.00	
Staff Training	19,547.00	
Other Personnel Expenses	3,600.00	
Travel & Mileage	<u>9,000.00</u>	
Total Personnel		<u>735,326.00</u>
Program Expense		
Bus/Van Expenses	6,715.00	
Car Seats	200.00	
Classroom Curriculum	240.00	
Classroom Furnishings	720.00	
Consulting/Mental Health	12,000.00	
Contractor Services	3,000.00	
Diapers/Wipes/Gloves/Ointments	600.00	
Emergency Care Services	600.00	
Family Night & Holiday Parties	175.00	
Food	8,400.00	
Formula	0.00	
Parent Activity Fund	0.00	
Program Supplies & Materials	3,600.00	
Subscriptions & Memberships	2,687.00	
Family Health Fund	0.00	
Total Program Expense		<u>38,937.00</u>
Office Expense		
Copier Expense	2,500.00	
Equipment & Database Fees	3,707.00	
Office Supplies	2,400.00	
Postage	1,230.00	
Total Office Expense		<u>9,837.00</u>
Building Use/Operations		
Capital Exp-Purchase	0.00	
Insurance	15,600.00	
Janitorial Service	4,921.00	
Janitorial Supplies	3,000.00	
Leased Space	0.00	
Repair & Maintenance	2,400.00	
Taxes & Licenses	0.00	
Telephone	6,300.00	
Utilities & Purchased Services	<u>7,560.00</u>	
Total Building Use/Operations		<u>39,781.00</u>
Total Expense		<u>823,881.00</u>
Change in Net Assets		<u>0.00</u>

Fiscal Audit-Year Ending September 30, 2015

Grove, Mueller and Swank P.C. have audited the financials statements of Family Building Blocks for the year ending September 30, 2016, and have issued a report dated February 15, 2017 which contained an opinion that did not identify material weakness or significant deficiencies.

Program Monitoring Review

Our current schedule of Federal Review Events is as follows:

- | | |
|----------------|---|
| FY 2016 | Environmental Health & Safety |
| | <ul style="list-style-type: none">• <u>Conducted on 10/14/15. Results indicated no area of noncompliance was found.</u> |
| FY 2017 | Fiscal Integrity/ERSEA |
| | <ul style="list-style-type: none">• <u>Delayed due to the release of new Performance Standards</u> |
| FY 2018 | Leadership, Governance, Management Systems
Comprehensive Services and School Readiness |
| FY 2019 | Evaluation & Determination |

Governance & Oversight

2015-16 Early Head Start Policy Council

Crecencia Pavon

Martha Gonzalez

Arturo Diaz

Jacqueline Leung

Maribel Villanueva

Virginia Cortez

Ana Karen Escobedo

Erika Estrada

Daisy Andrew

Heather Hannan

Florisel Soriano

Family Building Blocks Board of Directors*

Adrienne Fischer

Leslie Dinsdale

Anita Kennedy

Levi Herrera-Lopez

Brian Johnston

Marni Redding

Christy Perry

Melanie Ronai

Conrad Venti

Mike Blanchard

Crecencia Pavon

Nancy MacMorris-Adix

Danae Johnson

Patrice Altenhofen

Dave Alcorn

R. Taylor

Deana Freres

Rich Schultz

Diane McLaran

Ross Carey

Heather Hawkins

Sam Skillern III

Jacob Bailey

Sophia Macaitis

Jason Herber

Troy Blum

Jeff Moore

Wally Carson

Jerry Moore

Walt Edmonds

Jody Rowell

Wes McWhorter

Leilani Slama

*Any member who has served from January 1, 2015 – March 16, 2017

**Family Building Blocks & MWVCAA
2015-2016 Health Services Advisory Committee**

Name	E-Mail	Agency
Andrea Stout	astout@spc.mvipa.org	Salem Pediatrics
Claudia Will	cwill@co.marion.or.us	Marion County Health Dept
Connie Davidson	connie.davidson@mwvcaa.org	CAHS Food Service Specialist
Diane Quiring	dquiring@co.marion.or.us	Marion County WIC Program
Edna Erskine	Edna.Erskine@mwvcaa.org	CAHS Disability Specialist
Erin Boers	eboers@earlylearninghub.org	Early Learning Hub
Eva Pignotti	Eva.pignotti@mwvcaa.org	CAHS Program Director
Felicia Balschweid	fbalschweid@familybuildingblocks.org	Family Building Blocks Head Start
Guillermina Ruiz	Guillermina.Ruiz@mwvcaa.org	CAHS Health & Nutrition Advocate
Heather Peasley	hpeasley@familybuildingblocks.org	FBB EHS Director
Jane Orłowski	janeorłowski@gmail.com	Retired Nurse
Jeanine Stice, RD	nutritionetc@comcast.net	CAHS Registered Dietitian Consultant
Jessica Minahan	MINAHAN_JESSICA@salkeiz.k12.or.us	Salem Keizer SD
Kathy Derby-Ray	Kathleen.Derby-Ray@ocdc.net	OCDC
Katie Miller	Millerk@interdent.com	Capitol Dental
Linda Mann, RDH	MannL@interdent.com	Capitol Dental
Lisa Gaffield	Lisa.gaffield@mwvcaa.org	CAHS Health Assistant
Maarja Trujillo	Maarja.Trujillo@mwvcaa.org	CA EHS Health, Mental Health & Disabilities Specialist
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Shannon Newmark	Shannon.newmark@wesd.org	WESD
Wendy Barrows	Wendy.barrows@mwvcaa.org	CA EHS Program Director

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