



# Family Building Blocks

## SCHOOL BUS DRIVER

### OPEN UNTIL FILLED

**CLASSIFICATION:** Non Exempt

**WORK SCHEDULE:** PT/20 hr/wk, M-F

**SALARY:** TBD

**LOCATION:** Helen's Place, 180 18<sup>th</sup> St. SE, Salem, OR 97301

### PRIMARY PURPOSE

To provide safe bus transportation for Early Head Start infants/ toddlers, and bus monitors, assuring that each child is safely picked up and delivered on schedule. Cooperate with Teachers to promote the health and education of each child, and to work with center staff to assure a smooth flow of written communication between families and the Early Head Start sites.

### MINIMUM QUALIFICATIONS

- Complete formal training programs of both didactic and practical instruction and demonstrate knowledge of basic federal and state rules and regulations
- Valid Commercial Driver's License/school bus certification with passenger endorsement
- Two years of demonstrated facilities maintenance experience to include plumbing, carpentry, and electrical

### PREFERRED EDUCATION AND EXPERIENCE

- Certificate in trade school related to project management, vendor management, facilities and/or maintenance
- Four+ years of demonstrated experience managing facilities and maintenance
- Certified school bus instruction credentials

### HOW TO APPLY

Please provide questions, resume, cover letter, and education documents to [htorres@familybuildingblocks.org](mailto:htorres@familybuildingblocks.org).

Employment offer is contingent upon completion of a Oregon Child Care Division Central Background registry and fingerprinting, review of an acceptable driving record, and a negative drug screening. Family Building Blocks also provides an excellent benefits package, which includes medical, dental, and vision coverage. Other benefits also include generous PTO/holidays as well as voluntary life and disability insurance, and 401K after one year.

Family Building Blocks is an affirmative action/EEO employer. Believing that diversity contributes to program excellence and to mutual respect and understanding, FBB is committed to recruiting and retaining diversity in our Board and staff. We seek applicants who bring varied experiences, perspectives, and backgrounds.